



The Leads School System

Behind Swat Cinema Shahdara Watkay Mingora Swat

Contact: 0946 813256

PHOTO

Admission Form

Admission No		Admitted Class		Current Class	
Group		Reg.No.		Medium	
				Section	

BIO DATA

Student Information

Parents Information

Student Name		Father's Name	
Date of Birth		Father's CNIC	- -
Place of Birth		Father's Cell #	
B-Form Number		Father Occupation	
Gender		Monthly Income	
Blood Group		Mother Name	
Religion		Guardian Name	
Cast		Guardian CNIC	- -
Cell# For SMS		Guardian Cell#	
Email		Relationship with Student	
Student to be taken Special care		Any medical Problem	
Home Address			

PREVIOUS INSTITUTION

Institution Name		Institution Admission No .	
Institution Address		Class	
Certificate Issue Date		Cu-Curricular Activities	

SIBLING'S DETAIL IN LEADS / IF ANY

1. NAME		F/NAME		CLASS	
2. NAME		F/NAME		CLASS	
3. NAME		F/NAME		CLASS	
4. NAME		F/NAME		CLASS	

I certify that the particulars given above are correct and I shall abide by the rules and regulation of the Institution.

Father/Gurdian Signature

Thumb Impression

FOR OFFICE USE ONLY

Student Status		Family No.	
Approved/Not Approved by Selection Committee			

Principal Signature

Admission Rules

Following terms and conditions should strictly be followed.

1. Admission should be granted with the approval of an authorized admission committee according to the school admission policy.
2. The information submitted in the admission form can't be amended/alterd later on.
3. The parents must confirm their child's admission within the prescribed time period.
4. The school has the right to expel your child according to the rules and regulations of the school.
5. The student will be expelled on the following grounds:
 - a.If the student remains absent from school for 06 days without information.
 - b.If the parents / guardian fail to visit the school at least once in a month.
 - c.If the parents /guardian fail to pay dues.
 - d.In case of ignoring the notices issued by the school.
6. The child should be re-admitted within one week with the approval of the authorized admission committee.
7. The parents / guardian are not empowered to interfere in the decisions of the school.
8. In case of any documentary deficiency of achild, the child's admission will be considered as provisional although all the fees have been paid.
9. In case of cancellation of admission by the parents/guardian all the paid amount will not be refunded except advanced tuition fee.
10. Parents are responsible to drop and pick their children in time.
11. Students are allowed to bring only study materials to school.
12. In case of any damage done to any property of the school , the parents/guardian would pay the lose equal to the value of damaged property.
13. Last date for submission of monthly fee is 10th of every month. After that failing students would be charged Rs:5 each day.
14. Parents/ Guardians are not allowed to visit directly into class- rooms without prior permission of the school principal.

UNDERTAKING

I _____ Father/Guardian of _____ class _____ resident of _____ do herebyundertake that I have read the rules and regulations and I agree to accept all the rules and regulations mentioned therein. I assure that I shall abide by the rules and regulations prescribed by the institution.

Signature of Father / Guardian

Father /Guardian N.I.C No:

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Signature of Principal

Date: _____

Guided Tour of the Leads

- The leads lays highly emphasis on punctuality, regularity, cleanliness& dedication to studies.
- Our Academic session begin from February of one year to January of next year.

School Timing

Summer 8:00 Am to 1:00 PM

Winter 8:10 Am to 1:15 PM

Note: Students should arrive to the campuses before 10 min of morning assembly.

- School uniform is a vital part of discipline & the prescribed pattern & colour should be followed strictly.
Note:-There is no uniform criteria set for play group students.
- The medium of instruction is English and Urdu.while more preference will be given to our national language Urdu.
- Students must take care of the school property, no student should damage any school furniture, write or draw any thing on the walls.
- The student will have to pay for the damage, disrespect & disobedient to teachers.
- If a student is absent consecutively 7days, without a leave application his/her name will be struck off.
- Readmission rules will be applicable.
- Constant Failure to pay the school fees on due dates, failing in the same class twice or gross misconduct may also expulsion from the school.
- Parents/ Guardians are not allowed to visit directly into class- rooms without prior permission of the school principal.

Prohibited items in campuses

Student found contravening these regulations will have their item confiscated or imposition of penalty

- Running in corridors
- Eating or drinking inside the class rooms
- Bringing Mobile phone or other electronic devices.
- Knives or cutter
- Firework
- Wearing jewelry, make-up
- Fighting or using harsh abusive language
- All other items prohibited under the Pakistan Law

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Signature of Father / Guardian

Father /Guardian N.I.C No:

Signature of Principal

Date: _____